

## Museum Etiquette for Tour Groups

Before you embark on your exciting museum adventure, let's go over some important rules to make sure we have the best time possible!

### For Students:

- **Let's be polite and respectful to our tour guides.** They're volunteering their time to show you around and teach you cool things!
- **Running, pushing, and roughhousing is not permitted.** Some artworks on display may be worth millions of dollars! Let's avoid accidentally damaging works of art.
- **Hands off!** Unless your tour guide says it's okay, let's keep our hands to ourselves and not touch objects in the museum. The oils, salts, and acids on our hands can damage artwork.
- **Keep a safe distance between you and the artwork.** This helps to avoid accidental touching or bumping.
- **Inside voices please!** Being at the museum can be an exciting experience. Let's listen and talk quietly so we don't disturb others.
- **Questions and comments are great!** Please raise your hand when you want to speak and listen quietly when others are talking.
- **Stay with your teacher or chaperone at all times.** Whether we're in the galleries, restrooms, or near the museum entrance, let's make sure we stick together.
- **We welcome visitors to take photos** for personal use. No flash, please! Occasionally photography is prohibited for certain artworks or exhibitions. We will let you know if this is the case.

### For Chaperones:

- We need your help to make sure everyone follows the rules and stays respectful.
- One chaperone is required for every 10-15 students.
- Please be here 15 minutes before the start time to allow for check-in, taking payment, hanging coats, separating groups, etc.
- We may be splitting the group based on the number of students and tour guides available. We try to assign 10-15 people per tour guide.
- Our most common tour type is a 45-minute tour and a 45-minute Art Experience workshop. Depending on the tour you chose and the number of students attending, one group often starts a tour first while the other participates in the workshop then we switch for a total time of 1.5 hours.
- **Bathroom breaks can be very disruptive for tours and the schedule.** Please have students use the restroom before arriving. If a student needs to use the restroom during your tour, only one student is permitted at a time and must be accompanied by a chaperone. Please avoid bathroom breaks during the tour and workshop switch so that we can stay on time.
- If you are staying for lunch, you will have full use of our classrooms with sinks to wash hands. Please clean up any trash or messes before you depart.
- After your tour, feel free to enjoy more time in the gallery as long as you like!
- **If you're running late, please let us know at 330-453-7666 ext. 108.** Due to other obligations, our volunteers may have, we may not be able to extend your scheduled time. If we start late, we shorten the tour time to accommodate.

We look forward to your visit and are ready to have a blast!

**Questions? Contact Education Director, Erica Emerson at [erica@cantonart.org](mailto:erica@cantonart.org), 330-453-7666 ext. 108**